

## Gloucestershire Area Quaker Meeting Safeguarding Role Descriptions

### 3. Local Meeting Safeguarding Representative

As a Quaker Meeting, we recognize that every person, adult or child, is made in the image of God and thus deserving of respect, value and care. We seek to ensure a culture of safety in which all can flourish.

From 2009 Gloucestershire Area Quaker Meeting has written, agreed and updated its safeguarding policy, gradually introducing the Area Meeting roles of Safeguarding Coordinator, Safeguarding Trustee and the Local Meeting roles of DBS verifier and Safeguarding Representative. Over the years we have become more aware of a wide range of safeguarding issues and associated legal requirements and these have led to the writing of role descriptions that can act, alongside the Safeguarding Policy and Guidance, as a reference for Friends appointed to safeguarding roles and always applied with love and integrity, according to our Quaker values.

How many:

One or two

What they do:

Support the Meeting in maintaining a culture of safety.

Encourage awareness of the current Area Meeting Safeguarding Policy and Guidance and associated documents

Respond to the AM Trustee's annual enquiries regarding compliance with the AM Safeguarding Policy and Procedures.

Receive and act upon information and guidance from Britain Yearly Meeting and Area Meeting Trustees and Safeguarding Coordinators.

Draw attention to the needs of children, young people and vulnerable adults, including consideration of Health and Safety risks.

Be alert to adults attending meeting who may pose a risk to others.

Be aware of the CCPAS now "Thirtyone:eight" website (the password for the members' area is available from the AM Safeguarding Coordinators) and Quaker Life guidelines.

Attend suitable training

When they do it:

On going

When the meeting raises an issue

When updates are received

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|   | When training opportunities are available  |
| Why they do it:   | To further the process of Gloucestershire Quakers creating and understanding a culture of safety while providing an inclusive welcome to all wishing to attend   |
| Resources:  | Area Meeting Safeguarding Coordinators<br>Quaker Life ( <a href="mailto:safe@quaker.org.uk">safe@quaker.org.uk</a> )<br>CCPAS ( <a href="mailto:info@ccpas.co.uk">info@ccpas.co.uk</a> ) now called Thirtyone:eight ( <a href="mailto:info@thirtyoneeight.org">info@thirtyoneeight.org</a> )<br>Gloucestershire statutory and voluntary Safeguarding services. |
| Budget:   | Training fees and travel costs will be met by LM or AM   |
| Liaison with:   | AM Safeguarding Coordinators, Elders, Overseers / Pastoral Friends, LM Children and Young People's Committee, DBS verifier<br>LM Clerk.  |
| Appointed by:   | Local Meeting  |
| <p>Expanded descriptions and information see:</p> <ul style="list-style-type: none"> <li>• Safeguarding Trustee Role Description</li> <li>• Safeguarding Coordinators' Role Description</li> <li>• DBS Verifier Role Description</li> <li>• Quaker Life Network Safeguarding Cluster Newsletter <a href="mailto:safe@quaker.org.uk">safe@quaker.org.uk</a></li> <li>• Safeguarding Support for Quaker Meetings<br/><a href="https://groups.quaker.org.uk/groups/safe/">https://groups.quaker.org.uk/groups/safe/</a></li> </ul> |  |