

## **Nailsworth Quaker Meeting Role Description**

### **First Aid Coordinator**

- How many: One (plus six First Aiders).
- What they do: Ensure that there is an agreed number of First Aiders.  
Arrange for their initial training and update every 3 years.
- When they do it: Fit in with training dates.
- Why they do it: To encourage members of the meeting to undertake training in first aid.
- Resources: St. John's Ambulance First Aid Training (face to face).  
First Aid App: St John's Ambulance phone app link:  
<http://www.sja.org.uk/sja/first-aid-advice/free-mobile-first-aid-app.aspx>
- Budget: Training Costs for First Aiders from Overseers' budget
- Liaison with: Warden; Finance and Premises Committee; Overseers, Nominations Committee
- Appointed by: Nailsworth Quaker Meeting

#### Expanded description:

The First Aid Coordinator is an overseer / pastoral friend

The Warden is responsible for maintaining an adequate and updated First Aid Kit

The First Aid Coordinator is not responsible for the actions of a First Aider